

## Mobile Phone/Camera Policy

### AIM

- As the use of mobile phones (camera phones) and digital cameras phones have become more commonplace that the Sale Primary School is required to protect the personal privacy of its students, staff and parents.
- To ensure that only students with a valid reason to possess a mobile phone at school, and with the written permission of their parents, are permitted to have these at school.

### OBJECTIVES

- To protect the privacy of individuals associated with the school as per Sale Primary School No. 545 Privacy Policy and the Victorian Information Privacy Act 2000
- That images of students, staff and members of the school community are not obtained and/or distributed, displayed or published without their consent
- To provide guidelines for the appropriate possession and use of mobile phones/cameras at Sale Primary School
- To ensure that educational programs will not be interrupted due to mobile phone communication
- That valuable equipment from home (such as a phone, phone/camera) does not unnecessarily come to school (to prevent damage and/or theft)

### IMPLEMENTATION

- The school community is to be informed of the school's policy regarding student use of mobile phones/phone cameras and digital camera, and parents can complete the attached form demonstrating their wish to have their child have their mobile phone at school.
- That students are not permitted to use a mobile phone at school (text or voice) or have a mobile phone turned on at school. In the case of emergencies and issues at school, communication to go through the office as per current policy).
- That if a student has a valid reason to have a mobile phone at school (via written format), then the phone is required to be kept in their school bag. **The school will still take no responsibility for this personal property.**
- Mobile phones and phone cameras are not to be taken on camps and excursions (as supervising teachers have phones with them at all times with contact numbers provided to the school office). The school has a ready supply of digital cameras for students to access for learning activities. Digital cameras should not be required at school activities based at 545. Digital cameras are permitted on excursions but remain the student's responsibility.
- Mobile phones, phone cameras or personal digital cameras found in possession of students in school grounds (contrary to above conditions) will be confiscated and held by staff in a secure location at the school until it can be collected by the parents/guardians of the student who owns the mobile phone.

### EVALUATION

- That this policy be reviewed by Sale Primary School Council in Term 3 2007 and updated as required.

**Sale Primary School No 545**

**Permission to have mobile phones at school**

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Parent Name \_\_\_\_\_

I wish to have my child \_\_\_\_\_ be permitted to have a mobile phone with them during school hours.

I have read the school's mobile phone policy and agree to these conditions and understand that the Sale Primary School No. 545 will take no responsibility for this equipment.

Signed \_\_\_\_\_

Date \_\_\_\_\_